

Job Title: TAB Attendant**Job description:**

The Warwick Turf Club is currently looking for self-motivated, energetic, friendly staff members to work in our TAB.

The successful candidate will have an outgoing hospitality personality, ability to communicate with customers and possess a keen "can do" attitude.

Applicant must hold a current RSG required for TAB. All compulsory TAB training can take place on appointment of role.

Job Responsibilities:

- Please arrive 20 minutes early each race day to check in with the Secretary's office which is located in the Members Building, this will allow you a few minutes to ask any questions you may have, receive updates that need to be relayed to you, and arrive on time to your work location for set up.
- Please do not leave your post unless you have a replacement, contact the Secretary and she will arrange such a person.
- Managing TAB systems.
- Monitoring guest behaviour and spending.
- Maintaining responsible gambling practices.
- Money handling and payment facilitation.

Job Requirements:

- Responsible Service of Gambling Accreditation
- Be courteous and friendly. We depend on your good attitude and kind demeanour to make Warwick Turf Club a success. Please kindly refer any issues to the Secretary.
- Experience working TAB terminals preferred but not essential (will train the right applicant)
- Excellent customer and communication skills
- Verbal and written communication skills
- Professional personal presentation
- Attention to detail
- Initiative
- Reliability

Reports to:

Kristen Doyle, Club Secretary